

Knowledge Base

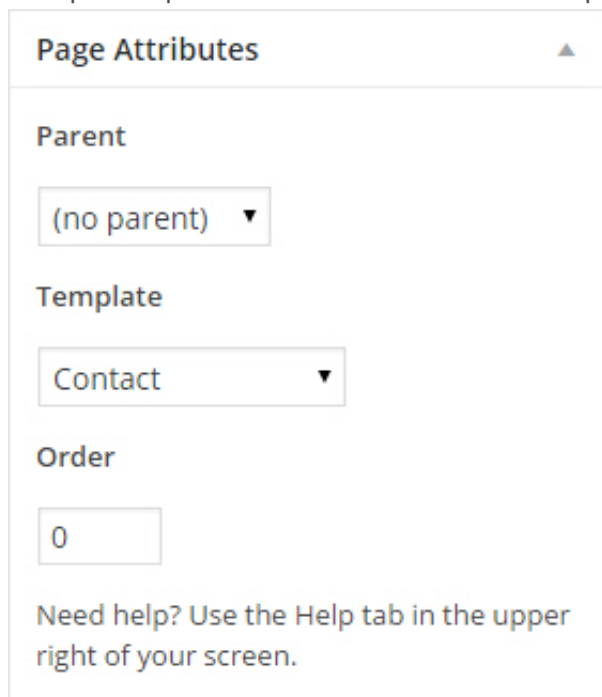
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Creating Contact Page

Created [April 22, 2020](#) | Author [Rohit](#) | Category [BeAgency](#)

BeAgency includes a Contact page with a built-in contact form. You just need 3 steps to create it.

1. Log in to the WordPress Dashboard. Once there, go to **Pages - > Add New**. Create a new page, and give it any name you wish.
2. In the **Page Attributes** box on the right hand side, set the Template option to **Contact** from the dropdown menu.



3. Optional. Write an excerpt if you need.

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Meta

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Excerpt ▲

We'd love to hear your feedback.


Excerpts are optional hand-crafted summaries of your content that can be used in your theme. [Learn more about manual excerpts.](#)

4. Add some additional information in the **Contact Metabox** area.

Contact Metabox

Address

Label:

Icon:  [Choose Icon](#) [Remove Icon](#)

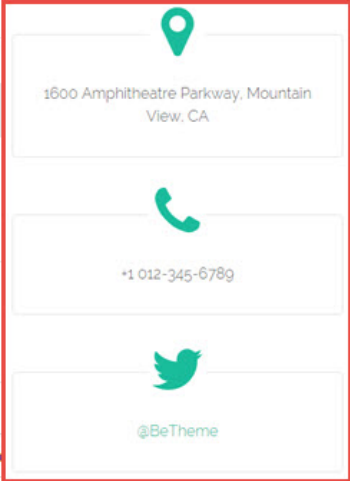
Information:

URL:

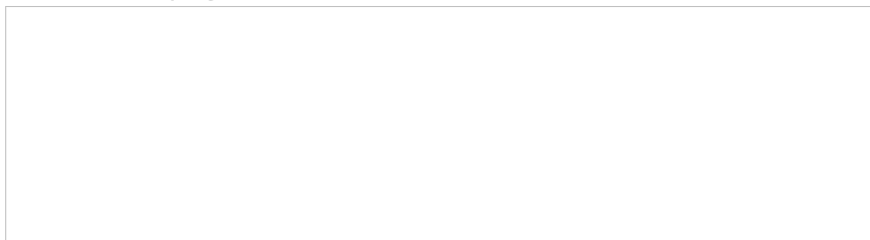
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Phone

Twitter



5. Publish the page.



Note



















*The email will be sent to the blog administrator, you can set it under **Settings -> General** from the Dashboard.*

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BeTheme WordPress Theme

Powered by Xtendify.